June 18, 1999

MEMORANDUM FOR       Roger W. Baker
                     Chief Information Officer

FROM:               Karen F. Gregory  (Signed)
                     Associate Director for Information Technology and
                      Chief Information Officer

SUBJECT:            Submission of 2000 Operational Information Technology Plan

This memorandum forwards our updated 2000 Operational Information Technology (IT) Plan.
This year's Plan includes added information on our Electronic Commerce activities, IT financial
data that lists our systems over $1 million life cycle costs in Exhibit 42, and a description of our
improved capital planning and IT investment processes.  The financial data, provided in
Appendix A, is linked to our 2001 budget submission, and simultaneously submitted.

During our IT Review Board process, we determined that our baseline IT expenditures support
our day-to-day mission of collecting, processing, and disseminating data.  Reprogramming any
part of our baseline could seriously jeopardize our ability to successfully execute our mission.

The U.S. Census Bureau is currently using outdated technologies to support its work.  Therefore,
we have included a major new initiative, entitled Census Modernization, to begin end-to-end
modernization of our information technology supporting our censuses and surveys.  This new
initiative supports the vision of a future where our surveys and censuses are designed, conducted,
and managed using a compatible set of automated technologies to improve quality, timeliness,
and cost-effectiveness and make increased use of the Internet.  It is imperative that we take
advantage of IT advances to improve our survey processes and be able to meet our customers'
increasing demands and expectations.  We solicit your support of our new initiative to enable us
to continue implementing E-Commerce activities and continuously improve execution of our
mission.

Attached are specific comments relative to your 11 criteria for evaluating Operational IT Plans.
Please contact Mr. Duane Donnell at 301-457-1739 if you need additional information for
approving this Plan.

Attachment

✔ 7.  Does the Plan include a prioritized list of budget year 2001 initiatives that allows Plan reviewers to understand which IT projects are considered most critical?

**Response:  Yes, please see Appendix A to this Plan for information about our 2001 initiative.**

✔ 8.  For budget year 2001 initiatives, is each of the "Raines Rules" addressed?

**Response: Yes, please see Appendix A to this Plan.**

✔ 9.  Is a summary of the Benefit-Cost or Return-on-Investment analysis included for each budget year initiative - new system or major enhancement?

**Response: Yes, please see Appendix A to this Plan.**

✔ 10.  Does the Plan include a summary that describes any system that may be in trouble and corrective actions planned?

**Response: During our IT Review Board process, we determined that there are no systems in this category.**

✔ 11.  Are strategies and/or suggestions for dealing with the issue of recruitment, retention, and training of IT professionals included?

**Response: Yes, please refer to the Enterprise IT Support section of this Plan.**